



Licensing Sub-Committee Tuesday, 1st October, 2019

You are invited to attend the next meeting of **Licensing Sub-Committee**, which will be held at:

**Council Chamber, Civic Offices, High Street, Epping
on Tuesday, 1st October, 2019
at 10.00 am .**

**Georgina Blakemore
Chief Executive**

**Democratic Services
Officer**

R Perrin, Democratic Services (Direct Line 01992 564243)
Email: democraticservices@eppingforestdc.gov.uk

Members:

Councillors P Keska (Chairman), C P Pond, D Sunger and J M Whitehouse

PLEASE NOTE THE START TIME OF THE MEETING

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To declare interests in any item on this agenda.

3. PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 3 - 8)

To note the adopted procedure for the conduct of business by the Sub-Committee.

4. EXCLUSION OF PUBLIC AND PRESS

Exclusion: To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Paragraph	Inform
5	Local Government (Miscellaneous Provisions) Act 1976 & Town & Police Clauses Act 1847 – Application for a Hackney Carriage	1	

 Driver's Licence – Mr A Imudia

6	Local Government (Miscellaneous Provisions) Act 1976 & Town & Police Clauses Act 1847 – Driver's Licence H1676 Mr L Street	1
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The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Background Papers: Article 17 - Access to Information, Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection for four years after the date of the meeting one copy of each of the documents on the list of background papers.

5. LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 & TOWN & POLICE CLAUSES ACT 1847 - APPLICATION FOR A HACKNEY CARRIAGE DRIVER'S LICENCE - MR ANTHONY IMUDIA (Pages 9 - 20)

To consider the attached report.

6. LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 & TOWN & POLICE CLAUSES ACT 1847 - DRIVER'S LICENCE H1676 MR L STREET (Pages 21 - 36)

To consider the attached report.

7. INCLUSION OF PUBLIC AND PRESS

To invite the public and press back into the meeting for the remaining items of business.

8. APPLICATION FOR PREMISES LICENCE - THE HUB, 3 THE BROADWAY, LOUGHTON, IG10 2FA (Pages 37 - 112)

To consider the attached report.

Licensing Committee - Terms of Reference

- (1) The full Committee shall comprise 15 Councillors appointed by the Council at its annual meeting, including a Chairman and Vice-Chairman.
- (2) For the functions set out in Appendix 1, and the legislation listed in Appendix 2, a sub-committee consisting of no more than any three Councillors drawn from the members of the full Committee shall be formed. Any such sub-committee shall include, by rota, one of the six Licensing Sub-Committee Chairmen appointed at each Annual Council meeting.
- (3) The Quorum for the Committee is set out in the Rules set out in Part 4 of this Constitution save that no business shall be transacted unless either the Chairman or Vice-Chairman of the Committee is present.
- (4) The Committee and sub-committees shall have full authority to hear and determine licensing applications.
- (5) The Committee and sub-committees shall be further empowered to determine appeals made against the decisions of the Service Director (Commercial and Regulatory Services) taken under delegated authority on licensing applications. (See Council delegation schedule for more details)
- (6) The Committee shall at all times carry out its duties solely within the policy from time to time determined by the Council and shall conduct its proceedings in accordance with the requirements set out in Appendix 3 (Conduct of Business by Licensing Committee and Sub-Committees).
- (7) The Licensing Committee shall take no part in the production or revision of the statement of licensing policy made under Section 5 of the Licensing Act 2003, however, they may determine policy under the legislation listed in Appendix 2 to this Article.
- (8) To be responsible for the consideration and approval of Designation Orders under Section 13 of the Criminal Justice and Police Act 2001 (Exercise of Controls over the consumption of alcohol in Public Places).

LICENSING ACT 2003 – LIST OF FUNCTIONS AND DELEGATED AUTHORITY

Matter to be dealt with	Full Committee	Sub-Committee	Officers
Application for personal licence		If a police objection	If no objection made
Application for personal licence with unspent convictions		All cases	
Application for premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application for provisional statement		If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor		If a police objection	All other cases
Request to be removed as designated premises supervisor			All cases
Application for transfer of premises licence		If a police objection	All other cases
Applications for interim Authorities		If a police objection	All other cases
Application to review premises licence/club premises certificate		All cases	
Decision on whether a complaint is irrelevant frivolous vexatious etc			All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application		All cases	
Determination of a police objection to a temporary event notice		All cases	
All policy matters except the formulation of the statement of licensing policy	All cases		

LIST OF STATUTORY POWERS

Those functions pertaining to licensing and registration and permits and consents contained in the following legislation and any regulations, orders, byelaws or other subsidiary legislation made under the above Acts:

Animal Boarding Establishments Act 1963
Breeding & Sale of Dogs (Welfare) Act 1999
Breeding of Dogs Act 1973
Breeding of Dogs Act 1991
Caravan Sites & Control of Development Act 1960
Caravan Sites Act 1968
Dangerous Wild Animals Act 1976
Gambling Act 2005
Guard Dogs Act 1975
House to House Collections Act 1939
Licensing Act 2003
Local Government (Miscellaneous Provisions) Act 1976
Local Government (Miscellaneous Provisions) Act 1982
Pet Animals Act 1951
Pet Animals Act 1951 (Amendment) Act 1983
Riding Establishments Acts 1964 & 1970
Scrap Metal Dealers Act 1964
Scrap Metal Dealers Act 2013
The Game Act 1831
Town Police Clauses Act 1847
Town Police Clauses Act 1889
Zoo Licensing Act 1981

PART A – CONDUCT OF BUSINESS BY LICENSING COMMITTEE AND SUB-COMMITTEES

All references to committee in this annex shall be taken to infer a reference to the associated subcommittees.

1. General Conduct

- 1.1 All hearings of the Licensing Committee under the Licensing Act 2003, are to be held in accordance with the Personal Licences, Hearings, Premises Licences and Club Premises Certificates, and Licensing Register Regulations, made under the Licensing Act 2003.
- 1.2 The Council's Constitution shall regulate the conduct of and debate at meetings.
- 1.3 In the case of hearings under the Licensing Act 2003, the Committee shall only consider those matters relevant to the licensing objectives as set out in the Licensing Act 2003 and the statement of licensing policy adopted by the Council.

2. Declarations of Interest

- 2.1 Members of the Committee are subject to the Council's Code of Conduct.

3. Participation in the Hearing

- 3.1 Debate shall be restricted to members of the Licensing Committee. Where a local ward member, not being a member of the Committee, wishes to participate in the hearing, they may do so only with the permission of the Chairman and their participation shall be subject to the same rules as are applied to any other witnesses to the application.
- 3.2 In hearings other than those under the Licensing Act 2003, where a ward member is a member of the Committee, and wishes to object to the application, the member shall give 14 days' notice of their intention, and shall play no part in the decision-making process of the Committee. In hearings under the Licensing Act 2003, those named as responsible authorities and interested parties in the Act may only make representations within the time limits set out in the relevant statutory provisions.
- 3.3 All persons participating in the hearing shall be made aware of the limitations or scope of statements that will be acceptable and, in particular, that statements should be factual or a fair statement on a matter of public interest.
- 3.4 In the case of any hearing pursuant to the summary review procedure under the Violent Crime Reduction Act 2006, the membership of any Subcommittee adjudicating on such a review shall comprise any three members drawn from the Licensing Committee subject to the proviso that no member should serve more than one hearing.

4. Attendance of the Public

- 4.1 The Council's Constitution and relevant statutory provisions relating to the admission or exclusion of the public shall apply to all meetings of the Licensing Committee.

5. Natural Justice

- 5.1 There are two elements to natural justice:

(a) Fairness

- (i) All persons affected by the decision or in the case of matters associated with the Licensing Act 2003, those named as responsible authorities and interested parties in the Act, will be allowed a hearing before a decision is made.
- (ii) Only objectors who can show clearly that they are affected by a decision shall be afforded the right to be heard or, in the case of hearings under the Licensing Act 2003, only those named in the Act as responsible authorities or interested parties.
- (iii) All information shall be made available, where possible in advance, to the applicant and the Committee.
- (iv) All members of the Committee shall be present throughout the hearing of a particular application. Where a member arrives late or leaves during a hearing of a particular application, that member shall play no part in the decision-making process. Where an application is adjourned it shall be continued by the same members only, and no others.
- (v) The Committee shall have discretion in respect of 'late' objections. Such objections shall be clearly marked on the agenda as such and the Committee shall decide on their acceptability. The applicant shall be advised of any late objections. In the case of representations made in relation to the Licensing Act 2003 applications, these shall only be accepted in accordance with the relevant statutory provisions.

(b) Prevention of Bias

- (i) The rules on the declarations of interest shall be firmly applied.
- (ii) If the Committee moves into private session to consider its decision, it shall be accompanied only by its advising officers, none of whom shall have taken a substantive part in the hearing, and shall play no substantive part in the decision-making process.

6. General Procedures for Hearings

- 6.1 The following procedural requirements shall be followed at all times:

- (a) There shall be no recommendation from officers on the agenda;
- (b) The Committee shall be supplied with copies of all relevant documentation and the process and order of procedure shall be as follows:

- (i) The Chairman will open the meeting and introduce persons as appropriate asking applicants and representatives to identify themselves.
- (ii) The Chairman will outline the procedure to be followed.
- (iii) The Lead Officer will outline the matter in hand.
- (iv) The applicant or representative will present his/her case, with or without witnesses, and be questioned by members or any objectors/persons making representations present.
- (v) Any objectors/persons making representations may then present their objections/representation, with or without witnesses, and be questioned by members or the applicant/s or their representative.
- (vi) The objectors/persons making representations may make a final statement (without introducing new issues).
- (vii) Finally, the applicant has the right to make a final statement (without introducing new issues).
- (viii) All evidence/disclosures are to be made in the presence of all persons, unless someone voluntarily excuses themselves from the proceedings.
- (ix) Committee members shall restrict themselves to questions and not discussion or comment.
- (x) The applicant, objectors/persons making representations shall be allowed to ask officers questions of a technical/factual nature at any time during the proceedings.
- (xi) An adjournment should be granted where to do otherwise would deny a fair hearing.
- (xii) The Committee may resolve to decide upon the application in private session, however, if it becomes necessary to recall anyone for additional information, everyone shall be invited to return to the Hearing.
- (xiii) The decision shall be given in the presence of all parties that wish to be present and confirmed in writing as soon as possible thereafter. If legal advice is given to members this advice will be repeated in summary form.

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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of the Local Government Act 1972.

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Report to the Licensing Sub Committee

Date of meeting: 1 October 2019

Subject: The Hub, 3 The Broadway, Loughton, IG10 2FA



**Epping Forest
District Council**

**Responsible Officer: H Ibrahim (Licensing Compliance Officer)
Democratic Services: R Perrin**

Decisions Required:

To determine the application for a new Premises Licence under the Licensing Act 2003

Report:

Application

1. An application has been made by Dawn Chappell for a new premises licence at 3 The Broadway, Loughton, IG10 2FA, the application is for **The Supply of alcohol** (on the premises) Sunday to Thursday 10:00am-23:00pm, Friday-Saturday 10:00am-00:00pm, **Live Music** Thursday – Saturday 18:00pm- 23:00pm & Sunday 14:00pm-19:00pm, **Recorded Music** Sunday-Thursday 10:00am-23:00pm, Friday-Saturday 10:00am-00:00pm. **Hours premises** will be open to the public Monday-Thursday 08:00am-23:30pm, Friday 08:00am-00:30pm, Saturday 09:00am-00:30pm, Sunday 09:00am-23:30pm.

2. The application was received on the 8th August 2019.

3. The Operating Schedule sets out conditions which will be attached to the licence if this application is granted.

Licensing Act 2003

4. When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives.

These are—

- (a) the prevention of crime and disorder;
- (b) public safety;
- (c) the prevention of public nuisance; and
- (d) the protection of children from harm.

5. It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

Consultation

6. The Responsible Authorities have received a copy of the application, it was also advertised at the premises and in a local newspaper.

7. All residences and businesses within 150 meters radius of the premises were individually consulted.

8. The authority has received seventeen representations from Cllr Chris Pond, Cllr

Michael Own, Mike Richardson Environmental enforcement, Loughton town council, Loughton residents association and local residents. Responses have also been received from The Essex Police which have agreed conditions with the applicant and planning as information only regarding planning conditions for the above premises, these have all been attached. The Essex Fire Service and Environmental health have no objections.

9. The Objections relate to the prevention of crime and disorder, prevention of public safety, prevention of public nuisance and the protection of children from harm.

Guidance Issued by the Secretary of State

10. The Licensing Act 2003 provides that the licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182.

11. Sections 2.1 to 2.32 of the Guidance are relevant to this application

Options

In determining this application, the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- (a) to grant the licence as applied for subject to
 - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
 - the mandatory conditions specified in the Licensing Act 2003, or
- (b) to exclude from the scope of the licence any licensable activities to which the application relates, or
- (c) refuse to specify a person as the premises supervisor, or
- (d) reject the application

Determination

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

Appeal

If any party is aggrieved with the decision they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

Background Papers Used In Preparing This Report:

- The Licensing Act 2003
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
- Epping Forest District Council's statement of licensing policy.
<http://www.eppingforestdc.gov.uk>

Attached documents

- Application for premises licence
- Plan of the premises
- Newspaper advert
- Blue Notice
- Map of the area
- 17 letters of objections Councilors Chris Pond & Michael Owen, Mike Richardson Environmental enforcement officer, Loughton town council, Loughton Residents Association and from local residents.
- Email from Peter Jones Essex Police with agreed conditions.
- Email from planning informing us of the premises current conditions and that the applicant will be in breach of their conditions if they exceed the current hours. This is for information only.

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Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We DAWN CHAPPELL

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description THE HUB 3 THE BROADWAY LOUGHTON ESSEX			
Post town	LOUGHTON	Postcode	IG102FA

Telephone number at premises (if any)	
Non-domestic rateable value of premises	NO CURRENT VALUATION

Part 2 - Applicant details

Please state whether you are applying for a premises licence as Please tick as appropriate

- | | | |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input checked="" type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i as a limited company/limited liability partnership | <input type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> | please complete section (B) |
| iii as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |
| d) a charity | <input type="checkbox"/> | please complete section (B) |

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input checked="" type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname CHAPPELL			First names DAWN LOUISE		
Date of birth	[REDACTED]	I am 18 years old or over	<input checked="" type="checkbox"/>	Please tick yes	
Nationality BRITISH					
Current residential address if different from premises address		[REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]		
Daytime contact telephone number		[REDACTED]			
E-mail address (optional)	LOCALPUBS@BTINTERNET.COM				
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		<input type="checkbox"/> Please tick yes	
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)

Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
2	3	102019

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

A UNIT SITUATED WITHIN THE LANDMARK DEVELOPMENT. TO BE A PUBLIC HOUSE SERVING FOOD. OPERATING SUNDAY TO SATURDAY.

A PREMISE LICENCE WAS ORIGINALLY GRANTED ON 32 BARRINGTON GREEN IN 2018 BUT WAS SURRENDERED DUE TO ISSUES WITH WHERE TO LOAD AND UNLOAD SUPPLIES.

EFDC THEREFORE ALLOCATED AN ALTERNATIVE UNIT UNDER THE ORIGINAL PLANNING APPLICATION WHEREBY A PUBLIC HOUSE MUST BE PART OF THE LANDMARK DEVELOPMENT.

ALL PROVISION UNDER THE ORIGINAL APPLICATION WILL BE ADHERED TO UNDER THIS APPLICATION.

A PLANNING APPLICATION INCLUDING EXTRACTION AND OUTSIDE LIGHTING WILL BE SUBMITTED TO EFDC. FULL SPECIFICATIONS RE EXTRACTION AND ACOUSTIC REPORTS HAVE ALREADY BEEN ACCEPTED BY HIGGINS THE HEAD LANDLORD.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)

- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for performing plays (please read guidance note 5)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) LIVE MUSIC (NO MORE THEN 2 PERSONS) AND DJs, VOLUME TO BE CONTROLLED THROUGH AMPLIFIED CONTROLLED SPEAKERS. ALL WINDOWS A DOORS (GIVING ACCESS TO AND FROM THE PREMISES WILL BE CLOSED AND NO SPEAKERS TO THE OUTSSIDE AREAS <u>State any seasonal variations for the performance of live music</u> (please read guidance note 5) XMAS EVE TO 00.30 NYE INTO NYD TO 01.00 <u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Mon					
Tue					
Wed					
Thur	18.00	23.00			
Fri	18.00	23.00			
Sat	18.00	23.00			
Sun	14.00	19.00			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) MUSIC WILL BE PLAYED THROUGH AMPLIFIED VOULUME CONTOLLED SPEAKERS FROM SPOTIFY/ITUNES		
Mon	10.00	23.00			
Tue	10.00	23.00	State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Wed	10.00	23.00			
Thur	10.00	23.00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	10.00	00.00			
Sat	10.00	00.00	XMAS EVE TO 00.30 NYE INTO NYD TO 01.00		
Sun	10.00	23.00			

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for the performance of dance (please read guidance note 5)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5) ADDITIONAL HOURS ON CHRISTMAS EVE INTO CHRISTMAS DAY 00.30 AND NEW YEAR'S EVE INTO NEW YEAR'S DAY 01.00		
Mon	10.00	23.00			
Tue	10.00	23.00			
Wed	10.00	23.00			
Thur	10.00	23.00			
Fri	10.00	00.00			
Sat	10.00	00.00			
Sun	10.00	23.00			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name DAWN CHAPPELL	
Date of birth	[REDACTED]
Address [REDACTED]	
Postcode	[REDACTED]
Personal licence number (if known) 210001907	
Issuing licensing authority (if known) EPPING FOREST DISTRICT COUNCIL	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

<p>Hours premises are open to the public Standard days and timings (please read guidance note 7)</p>			<p>State any seasonal variations (please read guidance note 5)</p> <p>THE EARLY OPENING TIMES HAVE BEEN APPLIED TO ALLOW US THE FLEXIBILITY OF OPENING FOR THE SELL OF COFFEE AND BREAKFAST, NO ALCOHOL WILL BE SOLD UNTIL 10.00.</p> <p>OUTSIDE SEATING TO THE FRONT OF THE BAR WILL BE AVAILABLE UNTILL 21.00 WHEN CHAIRS WILL BE REMOVED, BUT GIVING ACCESS TO THOSE WHO WISH TO SMOKE, CUSTOMERS WILL BE PROHIBITED FROM TAKING DRINKS OUTSIDE AFTER 21.00</p> <p>CUSTOMERS WILL NO HAVE ACCESS TO THE REAR.</p> <p>TO SELL ALCOHOL TO 00.30 ON CHRISTMAS EVE INTO CHRISTMAS DAY WITH 30 MINS DRINKING UP TIME AND TO 01.00 ON NYE INTO NYD WITH 30 MINS DRINKING UP TIME</p>
Day	Start	Finish	<p><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)</p>
Mon	08.00	23.30	
Tue	08.00	23.30	
Wed	08.00	23.30	
Thur	08.00	23.30	
Fri	08.00	00.30	
Sat	09.00	00.30	
Sun	09.00	23.30	

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M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

INSTALLATION OF CCTV
 USE OF DOOR SECURITY
 PUBLIC AREAS TO BE WELL LIT
 INSTALLATION OF FIRE EQUIPMENT
 FULLY TRAINED PERSONAL LICENCE HOLDERS TO BE ON PREMISES AT ALL TIMES
 REMOVAL OF OUTSIDE SEATING AT 21.00 HRS
 CLEAR POLICIES ON THE ACCESS OF CHILDREN
 NO ALCOHOL TO BE SERVED TO ANYONE UNDER AGE OR WHO CAN NOT PROVIDE
 APPROPRIATE ID
 CHALLENGE 25

b) The prevention of crime and disorder

CCTV CAMERA TO BE INSTALLED TO COVER PUBLIC AREAS INSIDE,OUTSIDE THE
 PREMISES AND TO COVER THE SALE OF ALCOHOL

CCTV IN THE FORM OF A RECORDABLE SYSTEM, CAPABLE OF PROVIDING
 PICTURES OF EVIDENTIAL QUALITY IN ALL LIGHTING CONDITIONS

CCTV MUST BE MAINTAINED BE CORRECTED DATED AND TIMED AND KEPT FOR A
 MINIMUM OF 31 DAYS

STAFF TO BE TRAINED IN USE OF CCTV

CCTV RECORDING EQUIPMENT TO BE KEPT IN A SECURE PLACE

DAILY OPERATIONAL LOG TO BE PUT IN PLACE TO MONITORE THAT SYSTEM HAS
 BEEN CHECKED

ALSO CONSIDER USE OF DOOR SECURITY ON FRIDAY AND SATURDAY NIGHTS. TO
 HAVE A CLOSE RELATIONSHIP WITH THE LICENSING OFFICER AND LOCAL POLICE.
 ATTEND PUB WATCH

AN INCIDENT LOG TO BE KEPT AND SURRENDED ON REQUEST, THE LOG SHALL
 REPORT

ALL CRIMES REPORTED TO THE VENUE
 ALL EJECTIONS OF PATRONS
 ANY COMPLAINTS RECEIVED
 AND INCIDENTS/DISORDER
 ALL SEIZURES OF DRUGS OR OFFENSIVE WEAPONS
 AND FAULTS IN CCTV SYSTEM

A NO DRUGS POLICY TO INCLUDE
 DEALING WITH PATRONS SUSPECTED OF USING DRUGS ON THE PREMISES
 STAFF TRAINNG
 CHECKING OF PREMISES AND SCRUNITY OF SPACES

c) Public safety

PUBLIC AREAS INCLUDING OUTSIDE LIGHTING WILL BE WELL LIT AT ALL TIMES AND TESTED ON A REGULAR BASIS.
STAFF WILL BE FULLY TRAINED IN WHAT TO DO IN THE EVENT OF A FIRE ALARM SOUNDING AND THE USE OF FIRE FIGHTING EQUIPMENT. BOTH WILL BE INSTALLED AND CHECKED BY A PREFERRED COMPANY

d) The prevention of public nuisance

ALL ACTIONS WILL BE IMPLEMENTED TO REDUCE/CONTROL THE NOISE LEVEL WITH ACOUSTICS PANELS, VOLUME CONTROLLED SPEAKERS AND THE REMOVAL OF OUTSIDE SEATING AT 21.00, ALLOWING ACCESS ONLY TO THOSE WHO WISH TO SMOKE.

SIGNS WILL BE CLEARLY VISABLE BY EXITS STATING THE NEED TO BE CONSIDERATE TO OUR NEIGHBOURS.

ON CLOSING TIME A MEMBER OF STAFF WILL POLICE THE OUTSIDE ENSURING IT IS CLEAN AND TIDY AND CUSTOMERS ARE DIRECTED AWAY AS QUICKLY AS POSSIBLE IN A QUIET MANNER

CUSTOMERS WILL INFORMED OF TAXI SERVICES

ALL DOORS AND WINDOWS WILL REMAIN CLOSED AT ALL TIMES TO REDUCE NOISE LEVELS. CANOPIES WILL BE FITTED TO THE FRONT TO HELP REDUCE NOISE FROM THE OUTSIDE DISTURBING RESIDENTS ABOVE.

DELIVERIES ARE LIMITED TO MONDAY TO FRIDAY AFTER 08.00 TO 19.00, SATURDAY 08.00 TO 14.00.

e) The protection of children from harm

NO ACCESS TO CHILDREN UNLESS OCCOMPANIED BY A RESPONSIBLE ADULT AND NO LATER THEN 21.00. STAFF TO BE FULLY TRAINED IN LICENSING OBJECTIVES AND A DESIGNATED SUPERVISOR WILL BE ON THE PREMISES AT ALL TIMES

THE BAR WILL OPERATE UNDER THE CHALLENGE 25

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.

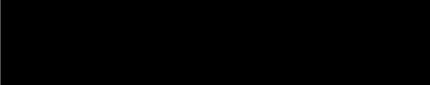
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	8th AUGUST 2019
Capacity	DIRECTOR

CONSENT OF INDIVIDUAL TO BE SPECIFIED AS PREMISES SUPERVISOR

I Dawn Chappell of [REDACTED] hereby confirm that I give my consent to be specified as the designated supervisor in relation to the application for a Premise Licence for The Hub, 3 The Broadway, Loughton Essex IG92FA concerning the supply of alcohol.

Also confirm that I am entitled to work in the United kingdom and am apply for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal Licence number: 20001907

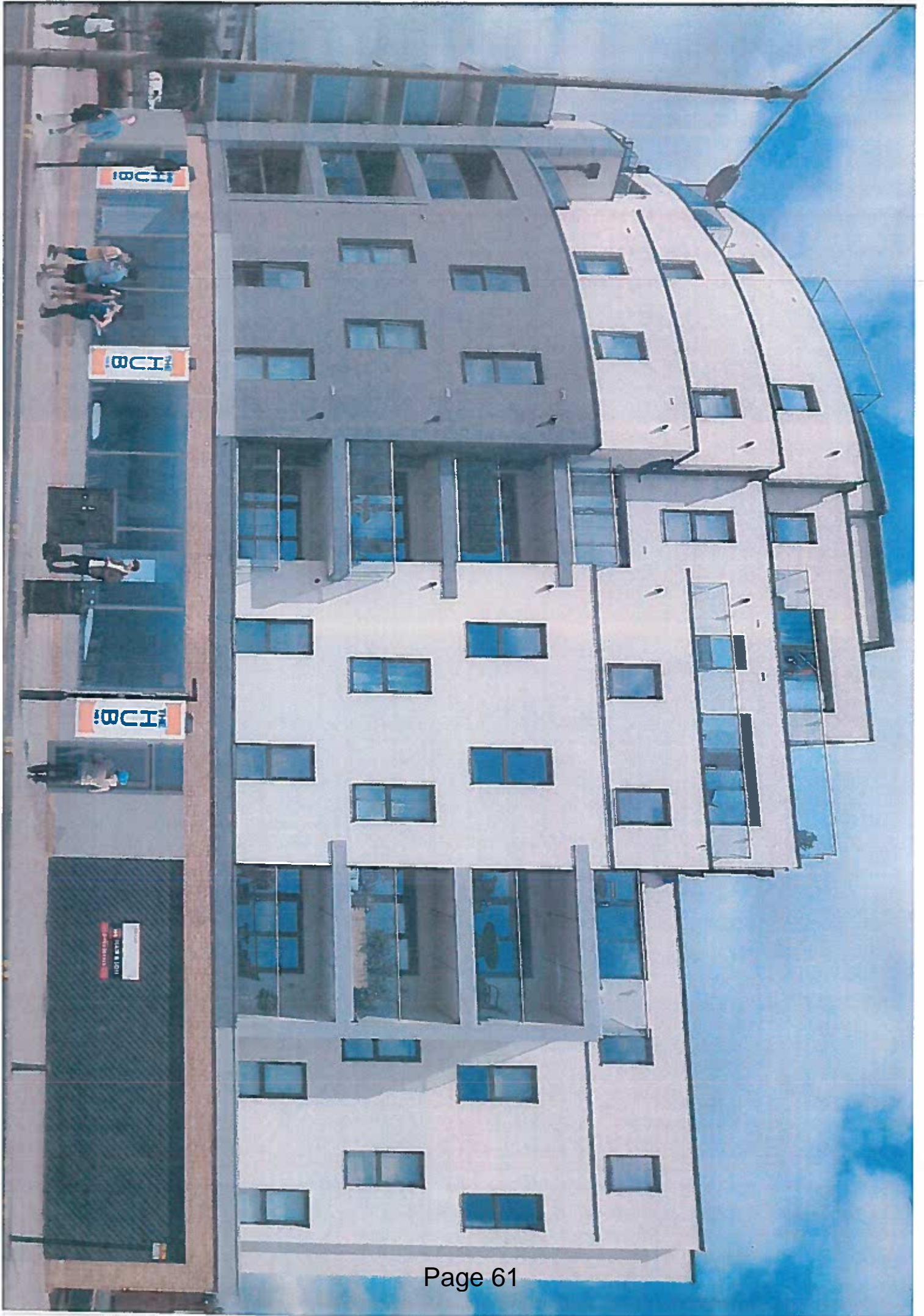
Personal Licence issuing authority: Epping Forest District Council

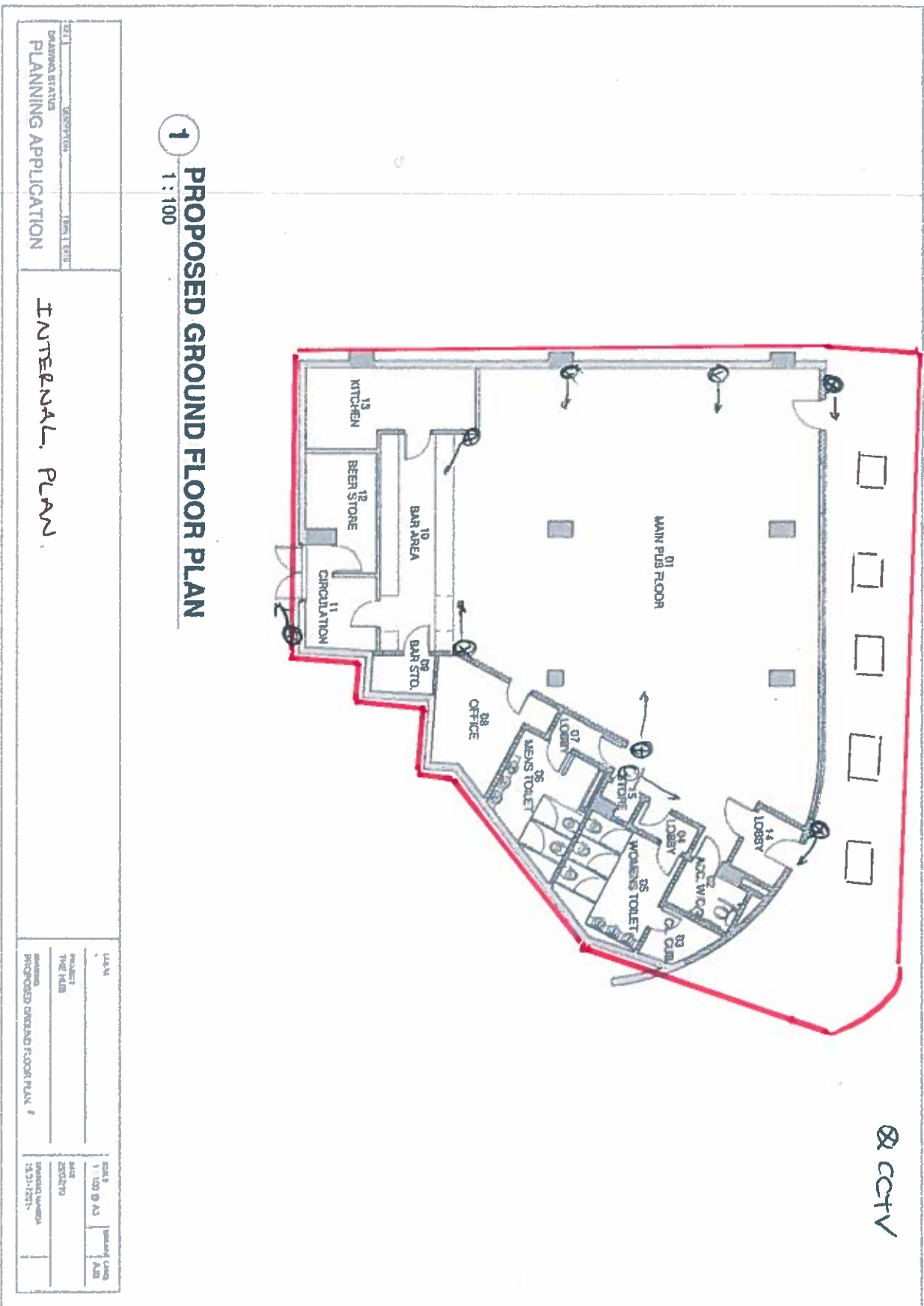
Signed

[REDACTED]

Name: Dawn Chappell

Date: 8th AUGUST 2019



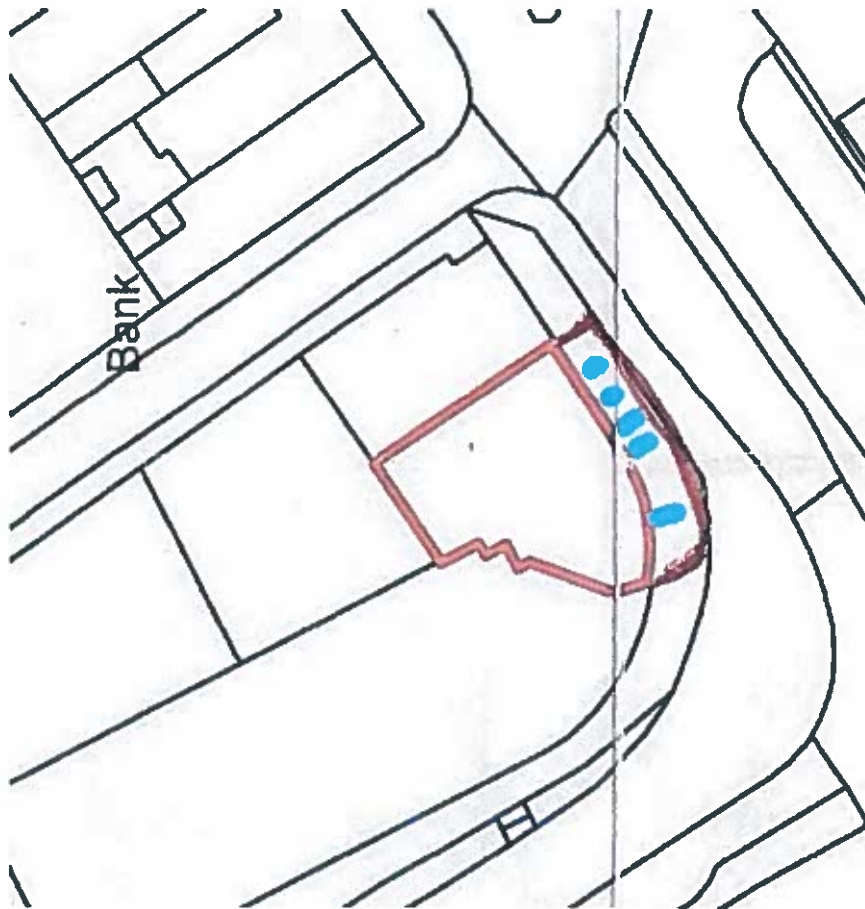


1 PROPOSED GROUND FLOOR PLAN
1:100

DATE: 15/01/2015
DRAWING STATUS: PLANNING APPLICATION

INTERNAL PLAN

CLIENT	THE CLUB	SCALE	1:100 @ A3	DATE	15/01/2015	PROJECT NO.	153/151-157/155
DESIGNED BY	PROPOSED GROUND FLOOR PLAN	DATE	15/01/2015	PROJECT NO.	153/151-157/155	SCALE	1:100 @ A3



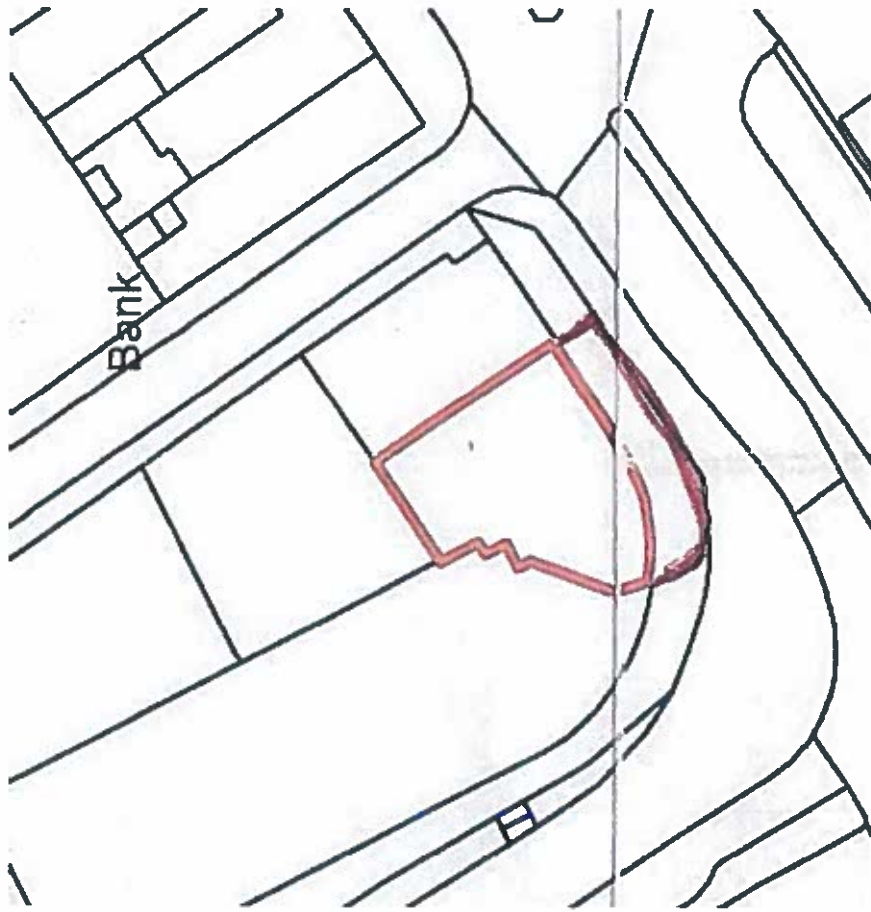




Image Preview (click to download):

**Advertisement preview is for visual purposes only and not true to size*

Notice of Application for a New premises Licence under the Licensing Act 2003

Notice is given this day 8th August 2019 that Dawn Chappell has applied to the Licensing office at Epping forest District Council for a New Premises Licence in respect of 3 The Broadway Loughton Essex IG10 2FA.

The proposed licence is for the Sale of Alcohol, The Provision of Regulated Entertainment to include recorded music and the Provision of anything of a Similar Description to Live Music and Recorded Music.

Hours premises will be open to the public will be Monday to Thursday 08.00 to 23.30, Friday 08.00 to 00.30, Saturday 09.00 to 00.30 and Sunday 09.00 to 23.30.

Operating Hours for the Sale of Alcohol will be Sunday to Thursday 10.00 to 23.00, Friday and Saturday 10.00 to 00.00. Additional hours to 00.30 Christmas Eve into Christmas day and till 01.00 New Year's Eve into New Year's Day.

Operating Hours for the Provision of Anything of a Similar Description to Live Music will be Thursday to Saturday 18.00 to 23.00, Sunday 14.00 - 19.00 and Recorded Music will be Sunday to Thursday 10.00 to 23.00, Friday and Saturday 10.00 to 00.00 with additional hours to 00.30 Christmas eve into Christmas day and till 01.00 New Year's Eve into New Year's Day.

The register of licensed premises is maintained at the Licensing Office of Epping forest District Council, Civic Offices, High Street, Epping, Essex CM16 4BZ. Applications for the premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice. It is an offence knowingly or recklessly to make false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000)

Notice of Application for a New premises Licence under the Licensing Act
2003

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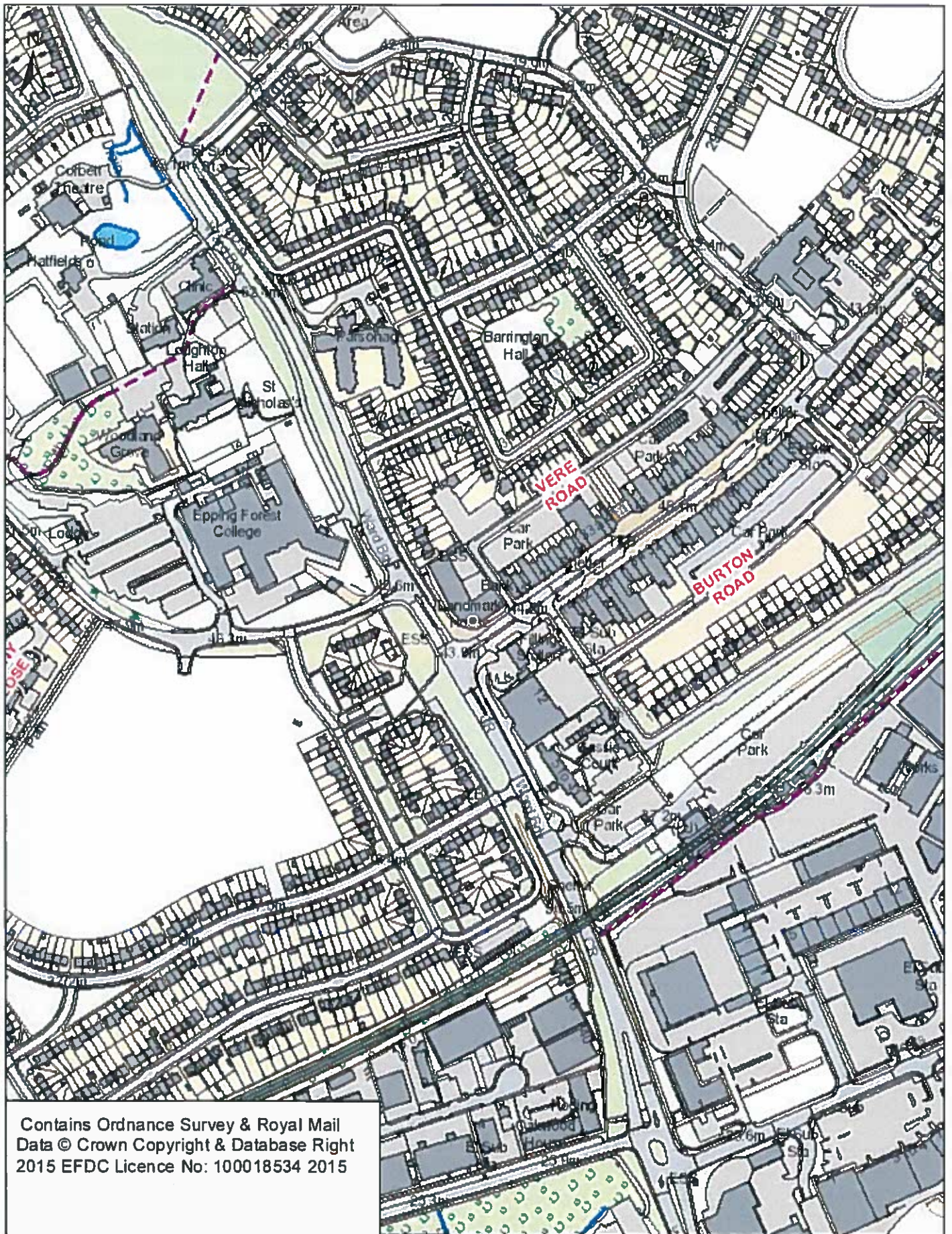
The proposed licence is for the Sale of Alcohol, The Provision of Regulated Entertainment to include recorded music and the Provision of anything of a Similar Description to Live Music and Recorded Music.

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Handan Ibrahim

From: Cllr Chris Pond [REDACTED]
Sent: 06 August 2019 17:11
To: Handan Ibrahim
Subject: Re: Application for a new premises licence- The Hub, 3 The Broadway, Loughton, IG10 2FA

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the contents is safe.

Dear Handan

I have a number of concerns about this, and would like in particular to represent to the Licensing Committee that the proposed location of outside seating is unsuitable for the prevention of public nuisance. The noise and tobacco smoke generated by outside drinkers will be wholly unacceptable to the quiet enjoyment of their homes by residents of the storeys of flats above the premises. The previous drinking establishment on the site had outside drinking, which was a constant source of annoyance and more than a little public nuisance...and that did not have private housing stacked above it.

The site is adjacent to the Broadway shopping area, where there have been numerous examples of antisocial behaviour reported over some years. I also see no reason why my constituents' sleep should be disturbed by noise from the pub after 2300.

Yours sincerely

Chris Pond

FFDC member for Broadway

Sent from my BlackBerry PL-64WF

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From: "Handan Ibrahim" <hibrahim@eppingforestdc.gov.uk>
To: "Contact Planning" <contactplanning@eppingforestdc.gov.uk>, "Michael Owen" <michael.x.owen@googlemail.com>, "Cllr Chris Pond" [REDACTED], "Christopher Smith" <CSmith@eppingforestdc.gov.uk>, "Gagan Mohindra" [REDACTED] "Brian Stalabass" <BStalabass@eppingforestdc.gov.uk>, "David Baker" <DBaker@eppingforestdc.gov.uk>, "Environment Agency" <sienny.sampson@environment-agency.gov.uk>, "Essex Fire & Rescue Service" <southwestgroupsdp@essex-fire.gov.uk>, "Essex Police HUB" <Licensing.applications@essex.pnn.police.uk>, "Head Of Child Protection (licencesapplications@essex.gov.uk)" <licencesapplications@essex.gov.uk>, "Health & Safety Executive (Richard.Young@hse.gov.uk)" <Richard.Young@hse.gov.uk>, "Licensing Administration- Public Health " <Jackie.renn@essex.gov.uk>, "Richard Gardiner" <RGardiner@eppingforestdc.gov.uk>, "The Home Office " <Alcohol@homeoffice.gsi.gov.uk>, "Trading Standards (Trading.Standards@essex.gov.uk)" <Trading.Standards@essex.gov.uk>
CC: "Denise Bastick" <dbastick@eppingforestdc.gov.uk>
Sent: 6 August 2019 15:36
Subject: Application for a new premises licence- The Hub, 3 The Broadway, Loughton, IG10 2FA

Good afternoon,

I have received an application for a new premises licence for the above address. Please see attached application.

The applicant is asking for the following licensable activities:

Supply of Alcohol (on the premises)

Sunday – Thursday 10:00am- 23:00pm

Friday – Saturday 10:0am-00:00pm

Live Music

Thursday- Saturday 18:00pm – 23:00pm

Sunday 14:00pm – 19:00pm

Recorded Music

Sunday – Thursday 10:00am -23:00pm

Friday – Saturday 10:00am- 00:00pm

Hours Premises will be open to the public

Monday – Thursday 08:00am -23:30

Friday 08:00am- 00:30pm

Saturday 09:00am – 00:30pm

Sunday 09:00am – 23:30pm

Finally, Councillor Michael Owen, Councillor Chris Pond and County Councillor Gagan Mohindra have also been included as interested parties.

The start date of the consultation will be 8th August 2019, end of consultation will be 4th September 2019. Please let me have any comments or objections by then.

Mrs Handan Ibrahim
Licensing Compliance Officer
Licensing Team,

Handan Ibrahim

From: Cllr Chris Pond [REDACTED]
Sent: 31 August 2019 16:08
To: Handan Ibrahim
Subject: Fwd: The Hub, 3-5 The Broadway and Efezade, the Broadww

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the contents is safe.

Hello
Can these comments from the Residents Assn please be drawn to the attn of the sub committee considering the applications in my ward?
Thank you
C

Sent from my BlackBerry PL-64WF

Page
From: "David Linnell" <david.linnell@loughtonresidents.co.uk>
To: "Chris Pond (ECC)" <cllrpond_essexcc@hotmail.com>, "Michael Owen" <michael.x.owen@googlemail.com>
CC: "Caroline Pond" [REDACTED]
Sent: 31 August 2019 16:00
Subject: RE: The Hub, 3-5 The Broadway

Hi
Have you managed to get anywhere on this, please?
Thanks
David

From: David Linnell [mailto:david.linnell@loughtonresidents.co.uk]
Sent: 18 August 2019 07:04
To: Chris Pond (ECC) (cllrpond_essexcc@hotmail.com) <cllrpond_essexcc@hotmail.com>; 'Michael Owen' <michael.x.owen@googlemail.com>
Subject: The Hub, 3-5 The Broadway

Dear Chris & Michael

There is a licensing application in progress at EFDC.

The proposed licensing hours include closing at 00:30 on Sunday mornings.

However, the planning conditions for Landmark House include a requirement to close no later than midnight (see for example appeal on EPF/3059/17).

Residents are very concerned about the proposed licensing hours.

Is this something you could bring to the attention of planning enforcement please?

Regards

David Linnell
Loughton Residents Association Plans Group

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Handan Ibrahim

From: Michael Owen <michael.x.owen@googlemail.com>
Sent: 07 August 2019 08:50
To: Cllr Chris Pond; Handan Ibrahim
Subject: Re: Application for a new premises licence- The Hub, 3 The Broadway, Loughton, IG10 2FA

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the contents is safe.

Dear Handan

Thanks for bringing to my attention. Yes I have some concerns:-

- 1) recorded music every night of the week.
- 2) live music thurs-sat until 11pm and sun as well.

PA 0972
We must remember that right above this location people will be trying to sleep. I work [REDACTED] and have early starts, therefore I go to bed around 9pm and would be livid if someone was playing loud music the floor below me until 11pm (and live music on Thurs). Some of the people in the flats work at hospitals etc so I know they will work weekends and so I even have concerns around weekend use below flat dwellings.

I am not an expert on licensing and I don't want to be a party pooper but if there is anything that can be done to respect the volume levels during the week (I note the application saying it will be controlled through volume amplification but what does that mean?? (Respectful low volume music to dine to I would hope)). Do they really need live music thurs-sun? Could Friday and Saturday not work? (Or limiting the hours if Thurs allowed?).

I am rather concerned that people who bought these flats (built by the council) being told there will be retail units and a pub and now there is a live venue until 11pm Thurs-Sat. I don't think this is ideal. Legally I am concerned what would happen if the council built flats and marketed them with retail units and then allows live music.... If I owned the flats I would bring a legal case if I could.

I am not an expert in licensing but the above are my concerns and will leave it to you to do with them as you see sensible.

Thanks

Michael

On Tue, 6 Aug 2019 at 15:37, Handan Ibrahim <hibrahim@eppingforestdc.gov.uk> wrote:

Good afternoon,

I have received an application for a new premises licence for the above address. Please see attached application.

The applicant is asking for the following licensable activities:

Supply of Alcohol (on the premises)

Sunday – Thursday 10:00am- 23:00pm

Friday – Saturday 10:00am-00:00pm

Live Music

Thursday- Saturday 18:00pm – 23:00pm

Sunday 14:00pm – 19:00pm

Recorded Music

Sunday – Thursday 10:00am -23:00pm

Friday – Saturday 10:00am- 00:00pm

Hours Premises will be open to the public

Monday – Thursday 08:00am -23:30

Friday 08:00am- 00:30pm

Saturday 09:00am – 00:30pm

Sunday 09:00am – 23:30pm

P
C
4

Finally, Councillor Michael Owen, Councillor Chris Pond and County Councillor Gagan Mohindra have also been included as interested parties.

The start date of the consultation will be 8th August 2019, end of consultation will be 4th September 2019. Please let me have any comments or objections by then.

Mrs Handan Ibrahim

Licensing Compliance Officer

Licensing Team,

Regulatory Service,

Commercial and Regulatory Service Directorate

Tel: 019925 64153

Email: hibrahim@eppingforestdc.gov.uk

Monday to Wednesday

(Please cc Mrs Denise Bastick, Licensing Compliance Officer dbastick@eppingforestdc.gov.uk Tel: 01992 564334 Thursday-Friday)



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Internet email is not a secure communication medium, and we advise that you observe this lack of security when emailing us.

Epping Forest District Council
Postmaster@Eppingforestdc.gov.uk

To: Licensing Section
Kim Tuckey

From: Community & Partnerships Directorate
Mike Richardson
Senior Environmental Enforcement Officer

Date: 13 August 2019

Your ref:

Our ref: WK/201927029



**Epping Forest
District Council**

**Licensing Act 2003
The Hub, 3-5 The Broadway, Loughton, Essex, IG10 3SP**

I refer to an application made under the Licensing Act 2003 regarding the above mentioned premises that I received on 7th August 2019.

I would like to make the following representation(s) with regard to the Licensing objective – prevention of public nuisance, as detailed in the attached letter to the applicant dated 13 August 2019.

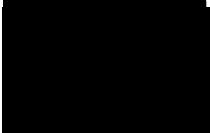
As the application is much the same as the application made last year, my comments are much the same – however, I feel that the conditions suggested are still valid.

If you wish to discuss any of my comments please contact me on (01992) 564422.

Mike Richardson
Senior Environmental Enforcement Officer

Date: 13 August 2019

Dawn Chappell



Civic Offices
High Street
Epping
Essex
CM16 4BZ

Our Ref: WK/201927029
Your Ref:

Dear Ms Chappell

**Licensing Act 2003
The Hub, 3-5 The Broadway, Loughton, Essex, IG10 3SP**

On behalf of the Council's Environment & Street Scene Directorate, I confirm receipt of a copy of your application dated 8 August 2019 regarding the above mentioned property, in relation to the Licensing objective the Prevention of Public nuisance.

I note that the application is much the same as that made for the proposed unit at 32 Barrington Green, Loughton, which was granted, subject to the following conditions also being applied.

This application has included a number of these condition in the operating schedule of the pub, however I feel that the conditions which were in my previous letter (dated 18 July 2018) make the additions more measureable and enforceable.

I have, therefore, made the following representation to the Council's Licensing Section with regard to the Licensing objective – Prevention of Public nuisance:

1. Use of outside seating area.

I am concerned about the potential impact of the proposed use on those residents who live in Landmark House and The Broadway as customers leave late at night, and as people congregate outside to drink. I believe that that the use of the outside area should be restricted to minimise the amount of disturbance to nearby residents, particularly those above the proposed bar.

In order to minimise this disturbance, I would recommend that the following conditions should be added to the operating schedule:

The outside seating area shall not be open to customers for eating or drinking outside the following times: 09.00hrs – 21.00hrs Monday-Sunday.

Reason – In order to prevent a public nuisance to nearby residents.

As the outside area will also have to be used by smokers, after 21.00hrs, and the following condition should also apply:

Between 21.00 hours and when the premise is closed to the public, the outside area shall only be used by customers to smoke. No food or drink to be consumed in the outside area after 21.00 hours.

Reason – In order to prevent a public nuisance to nearby residents.

A member of staff shall ensure that any patrons eating, drinking and/or smoking outside the premises do so in an orderly manner and do not cause a public nuisance.

Reason – In order to prevent a public nuisance to nearby residents.

2. Noise from customers and inside the bar

It is unclear from the application if there are to be openable windows at the front of the bar. If such windows/doors are to be installed, the noise generated by the customers within the premises, and from the music provided will be significant, and therefore I would recommend the following is added to the operating schedule:

All external doors and windows shall be closed by 21.00 hours to minimise the noise from the premises, other than entry and exit of patrons.

Reason – In order to prevent a public nuisance to nearby residents.

I would also recommend the following condition is added, to ensure that customers are aware of the residents close by:

The manager and staff will encourage customers to leave quietly. The premises will post notices to enforce this and these notices are to be clearly visible at all times.

Reason – In order to protect amenity of the area and that of local residents.

3. Noise from music

As the property is to have DJs and background music, it is important that the volume of any music including the bass content is adjusted accordingly to a level that the structure of the building can adequately contain. This is particularly important with a licensed property with residential properties above, who would be affected by music through the ceiling/floor.

This could be achieved by amending the operating schedule, or a suitable condition e.g.

The Premises Supervisor (or representative) shall monitor the volume of music emanating from the premises and adjust the volume to ensure that any amplified sound or other music from the licensed premises does not cause a public nuisance. The Premises Supervisor (or representative) can ensure that music from the premises does not cause a public nuisance by ensuring that the music is inaudible at the boundary of any properties where the occupiers are likely to be sensitive to noise.

Reason: To ensure that any music and amplified sound from the licensed premises does not cause a public nuisance.

Adjusting the volume of music to a level that is inaudible at any properties where the occupiers are likely to be sensitive to noise is a tighter restriction than required to prevent public nuisance. However, any music that is audible at this point has the potential to cause annoyance and lead to public nuisance, especially late at night at the operational times proposed, even at a very low volume.

Speaker positioning would be important (making sure they are not put into the ceiling, without the addition of adequate sound insulation) as would be the number of speakers in the premises (to improve the distribution of sound)

The advice on inaudibility at the boundary of neighbouring noise sensitive premises has been provided to try and reduce any ambiguity in the condition, and provides the Premises Supervisor with a clear benchmark for compliance. However, I appreciate that with the properties above the site, this may be difficult to assess.

In practical terms, it is possible that the music can be audible beyond this point and this condition still complied with, however the Premises Supervisor would be at risk of causing a public nuisance depending on the circumstances at that time.

I would also recommend the following condition, when a DJ or other regulated entertainment is occurring (eg live music), as this is likely to be louder than the regular background music:

All external doors and windows shall be closed whenever regulated entertainment is occurring (eg DJ, live music), to minimise the noise from the premises, other than entry and exit of patrons.

Reason – In order to prevent a public nuisance to nearby residents.

In order to minimise the disturbance to neighbours, I would also recommend the following condition regarding external speakers:

No external speakers shall be installed at the premises.

Reason – In order to prevent a public nuisance to nearby residents.

4. Hours of deliveries and refuse collections

No deliveries or refuse collections shall be taken at or despatched from the site outside the hours of 07.00-19.00 hours, Monday-Friday, 08.00-14.00 Saturday nor at any time on Sundays, Bank or Public Holidays.

Reason – In order to protect amenity of the area and that of local residents.

5. Extract system from kitchen

I note from the application, that the property is intending to provide food, with an associated extract system.

Such a system has the potential to cause a public nuisance due to noise, and there is no information included within the application to suggest that the system will not cause a public nuisance. (Odour may also be an issue, but I understand that my Public Health colleagues are addressing this with the applicant in the planning permission stage for the site)

I would, therefore recommend the following condition is added to the operating schedule:

The use hereby permitted must cease during any period that the rating level of noise (as defined by BS4142:2014) emitted from the extract unit and any air conditioning units or other mechanical plant, exceeds the prevailing background noise level. The measurement position and assessment shall be made according to BS4142:2014.

Reason – In order to prevent a public nuisance to nearby residents from mechanical plant

I should be happy to withdraw the representations if the operating schedule is amended accordingly or if you agree to a suitable conditions being imposed as part of the licence, or if you provide sufficient evidence to confirm that the representation can be withdrawn.

Please confirm your comments in writing (by letter or email). I will inform the Council's Licensing Section if satisfied that the representations can be withdrawn.

Yours sincerely

Mike Richardson
Senior Environmental Enforcement Officer
Tel No: (01992) 564422
Email: mrichardson@eppingforestdc.gov.uk

c.c. Licensing Section

Handan Ibrahim

From: Debra Paris <Debra.Paris@loughton-tc.gov.uk>
Sent: 21 August 2019 12:00
To: Handan Ibrahim; Denise Bastick
Subject: Licensing Comments - The Hub, 3 The Broadway, Loughton, IG10 3SP; The Loughton Club, 8 Station Road, Loughton, IG10 4NX; and Efezade, 12-14 The Broadway, Loughton, IG10 3ST

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the contents is safe.

Dear Handan/Denise

Please find below the comments of the Planning & Licensing Committee in respect of the above licensing applications, following its meeting on 19 August 2019, where these matters were considered:

Notice of application for a new premises licence under the Licensing Act 2003 in respect of The Hub, 3 The Broadway, Loughton, IG10 3SP

A member of the public with an interest in this application addressed the meeting.

The Committee NOTED the contents of two letters of objection.

The Committee OBJECTED to this application on the grounds of all four licensing objectives: the prevention of crime and disorder; public safety; the prevention of public nuisance; and the protection of children from harm.

The application would be detrimental to the amenity of the residents of Landmark House on the following grounds:

- i) noise pollution and disturbance from patrons of the establishment along with the proposed live and recorded music;
- ii) concerns for anti-social behaviour and the increased risk of crime due to the licence for alcohol and late hours, with people loitering in the surrounding area posing a potential risk to the safety of residents and other members of the public;
- iii) the proposal does not conform to other operating hours for licensed premises in the locality that are in such close proximity to residential dwellings – the requested hours ending much too late;
- iv) increase in litter, odours and noise disturbances caused by the patrons smoking, vomiting and drunken behaviour in the street along with the increase in traffic from the use of personal vehicles and taxis; and
- v) the potential harm caused to the health of residents with balconies/windows above the premises arising from patrons who congregate to smoke outside the bar.

If Epping Forest District Council, Licensing Unit, is minded to grant this licence members requested that:

live and recorded music be limited to inside only, with sound limiting equipment installed and sufficient sound-proofing to protect the amenity of the residents of Landmark House; and that licensing hours for the playing of music be limited to 9pm Sunday – Thursday and until 10pm Friday – Saturday;
the sale of alcohol be restricted to 10.30pm Sunday – Thursday and until 11pm Friday – Saturday, with opening hours ceasing at 11pm Sunday – Thursday and 11.30pm Friday – Saturday.

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I would be most grateful if you could acknowledge receipt of this email and its contents.

Kind regards

Debra Paris

Planning and Licensing Committee Clerk Loughton Town Council

Loughton Library & Town Hall, Traps Hill, Loughton, IG10 1HD

Tel: 020 8508 4200

Fax: 020 8508 4400

E-mail contact@loughton-tc.gov.uk

Web: www.loughton-tc.gov.uk

Loughton Residents Association Plans Group



david.linnell@loughtonresidents.co.uk

[REDACTED]
17 August 2019

LICENSING APPLICATION, 3 The Broadway Loughton

We object to this application on the basis of the prevention of public nuisance.

This property has residential units above and nearby. Indeed, all the roads leading to and from it are residential (Rectory Lane/ Chigwell Lane and The Broadway – there are flats above the premises and above the shops in the Broadway shopping parade.

Under the provisions relating the prevention of public nuisance, we object to the proposed hours for opening, supplying alcohol and providing live or recorded music.

We think that 11pm is the latest that the business should be providing alcohol and any form of music and 11.30pm is the latest closing time which should be permitted as, even if the premises are well-sound-proofed, the noise of such customers - and their vehicles - leaving after 11.30pm, at a time when other daytime noises are much reduced, would obviously disturb residents.

Yours sincerely

[REDACTED]
David Linnell, for LRA Plans Group.

Handan Ibrahim

From: Riad Ebrahim [REDACTED]
Sent: 26 August 2019 23:21
To: Licensing
Cc: [REDACTED]
Subject: Objection of application for a new premises licence in respect of The Hub, 3 The Broadway, Loughton, IG10 3SP

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the contents is safe.

Hello,

I am writing to strongly object the licensing application to vary the premises licence in respect of The Hub, 3 The Broadway, Loughton, IG10 3SP.

My reasons for objection are as follows:

Page 84

1. Concerns of anti-social behaviour and increase in crime due to the licence of alcohol and late hours it is open.
2. It is not in line with other commercial hours that are near residential areas
3. Increase of litter e.g sick, cigarettes, drugs etc
4. Noise/music pollution and disturbance that will disturb me and the residents during the night at unsociable hours. Our work/living will also be disturbed and affected.
5. Safety of the residents and passer's by due to the late night opening hours and alcohol.
6. Increased potential drug activity beyond the already present one in the area
7. Smell pollution: smoking, food, sick, extra people
8. Loitering at unsociable hours and increased traffic at late times (cabs/pickups etc.)

Yours faithfully,
Riad Ebrahim

Handan Ibrahim

From: Helen Bell [REDACTED]
Sent: 29 August 2019 11:02
To: Licensing
Subject: Ref: WK/201926194 The hub

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the contents is safe.

Good morning,

We live at [REDACTED]

We have received the notice regarding the late bar the hub and came back from holiday to find the work had already started on this which we were very shocked and concerned as thought this had already been dealt with and stopped.

We have 2 young children a one year old and a 2 and a half year old and this is not something we want to be opening [REDACTED] where there will also be live music 3 times a week. We already have a problem [REDACTED] with people using balloons and discarding the canisters all over the car parks.

We are concerned about the noise, people smoking, anti social behaviour which can result in drug use and people urinating at the back of the building. This will completely change our way of living here and I do not see how this would be approved [REDACTED] it just makes no sense at all. There is already a restaurant set up [REDACTED] and we do not want [REDACTED] open as you can imagine when our children go to bed they will be effected by the noise when they already are by the busy road outside..

Please can you put our comments forward we do not need this [REDACTED]

Please confirm receipt

Regards,

Helen bell and Ryan Jordan

Handan Ibrahim

From: Bill Hayward [REDACTED]
Sent: 24 August 2019 10:21
To: Licensing
Cc: [REDACTED]
Subject: Consultation Reference WK/201926194
Attachments: Epping Forest District Council letter 24 August 2019.pdf

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the contents is safe.

Thank you for your letter dated 8th August seeking license. I wish to object as per the attached.

Yours faithfully

William Hayward
[REDACTED] Landmark House

0
08
06

The Licensing Team
Epping Forest District Council
Civic Offices
323 High Street
Essex CM16 4BZ
Reference: WK/201926194

24th August 2019

Attention Honey Kojouri,

Licensing Application – The Hub, 3 The Broadway, Loughton, Essex IG10 3ST

Thank you for your letter dated 8 August, 2019 informing of the application regarding a new premises license.

I wish to raise objections due to the nature of the premises and the impact on residents in the apartments above.

The opening hours seem excessive for a residential building. I am concerned about the attendant noise and worried about the prospect of anti- social behaviour developing adversely impacting residents.

While I am sure there will be an element of controlled behaviour within the licensed premises, inevitably there will be a greater risk of anti-social behaviour spilling out into the surrounding areas, including the open access areas at the rear of landmark house.

By way of context, my daughter is a nurse [REDACTED] and lives in one of the flats in Landmark House. The property overlooks [REDACTED] car park and this open area will likely be used by customers once they leave the premises in the early hours, generally milling around with noise and unsocial behaviour late into the night.

We understand the desire for extended licensing hours on a Friday and Saturday night, but see no justification whatsoever to permit extended licensing beyond 11.00 pm on Monday to Thursday and past 10.00 pm on Sundays.

It is unclear what safeguards, if any, are proposed to ensure that the area does not degenerate and what additional controls there will be to safeguard the community in order that noise and disturbance levels are minimised. Rather than attracting favourable clientele in a family friendly environment, this would attract an unwelcome customer base that has little regard for the wellbeing of neighbours with associated noise and disturbance.

We are concerned that noise levels and will be excessive adversely impacting the surrounding properties, including our own, For example, we would not be able to open windows in the summer months for fear of disturbance.

The Broadway is a safe environment with a large amount of residential property nearby and it is not unreasonable to contain the licensing hours to ensure the current ambience is not disturbed.

Thank you for your kind consideration.

Yours faithfully

William Hayward

[REDACTED] Landmark House

Loughton [REDACTED]

Handan Ibrahim

From: sercos [REDACTED]
Sent: 19 August 2019 23:52
To: Licensing
Subject: Licensing of Premises: The Hub , 3 The Broadway , Loughton , Essex , IG10 3SP

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the contents is safe.

Dear Sir / Madam,

Subject to letter recieved from **Epping Forest District Council** about **Register of License of Premises: The Hub, 3The Broadway , Loughton , Essex ,IG10 3SP** received on the **8th August 2019**.

I have written a small response on the matter:

I would just like to briefly talk about why I , as a resident of this area, do not really want this new place / bar / restaurant to open or what I think will happen if it opens anyway.I have shortly discussed below about the issues that may or may not arise from this event.

Public safety

With the , mention of **Supply of Alcohol (on the premises)** , I worry that people that may attend this premises may be a health and safety hazard to themseleves and to others around this area , if they're under high influence of alcoholic substances.Incidents such as fights and public brawls have occured in the past and I really wouldnt like it happening near where me and my family lives.

Public nuisance and disturbance

I believe that the residents of this area such as me and my family will get disturbed during the night due to people being obnoxious and too loud due to consuming too much alcohol and not being able to fully control their own behaviours.I am sure this isnt just a problem that would affect me and my family and would probably affect others too.

Protection of children

Due to people possibly being under the influence of alcohol , I worry that my kids may be effected mentally and culturally by the constant sight of drunk individuals whenever they go outside.

Thank you kindly for reading my response,

Mr M Ozcan and Mrs S Viktorova Ozcan

Handan Ibrahim

From: Gavin Brill <[REDACTED]>
Sent: 18 August 2019 14:30
To: Licensing
Subject: Bar license, outdoor eating and sale of alcohol - Landmark House

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the contents is safe.

I write to voice my objection to the proposed bar license, outdoor eating area and the sale of alcohol in the premises of Landmark House The Broadway. The granting of the license for the above will have a serious impact to the property values of Landmark House. The sale of alcohol will create loitering around the entrance and perimeter of the building, not to mention the increase in noise coming from patrons and additional traffic to the area.. We will no longer be able to sit with doors opening onto the balconies, or for that matter sit on the balconies due to the noise created by patrons. The smoking of cigarettes outside of the building will increase the loitering and litter lying around. The noise and smells from the pub/restaurant will be unbearable and will carry on until who knows what time in the early hours of the mornings.

I can not see any benefit to the area by allowing this. I only see a drastic deterioration in property and rental values and the neighbourhood deteriorating.

Regards
Gavin Brill
[REDACTED] Landmark House

Handan Ibrahim

From: TAPS [REDACTED]
Sent: 10 August 2019 14:53
To: Licensing
Subject: Objection to 3 the Broadway, Loughton, Essex, IG10 2fa

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the contents is safe.

To Whom it may concern,

Notice of Application for a New premises Licence under the Licensing Act 2003

Applicant: Dawn Chappell

3 The Broadway, Loughton, Essex, IG10 2FA

Application for sale of Alcohol, provision of regulated entertainment to include recorded music and the provision of anything of a similar description to live music and recorded music. Hours open Mon-Thurs 0800-2330, Friday 0800-0030, Sat 0900-0030 & Sunday 0900-2330. Additional hours to 0030 for Christmas Eve, Christmas Day and until 0100 for New year's Eve.

I am writing as a Landmark House resident to OBJECT strongly to licensing applications for the above mentioned application, For the following reasons;

1. Noise/music pollution and disturbance from the proposed development that will disturb me and the residents during the night at unsociable hours. A lot of the residents & myself have to work from home time to time and so our work/living will also be disturbed & affected also during working hours. Sleeping effected many of us work early hours. I myself go to sleep at 9pm for a 5am wake up. Music directly under me until 12.30am is going to make this impossible. This is going to ruin our life.

2. Risk of creating a precedent with other establishments opening or already in the area.
3. Concerns of anti-social behaviour and increase of crime due to the licence of alcohol and late hours it is open
4. It is not in line with other commercial hours that are near residential areas
5. Increase in litter e.g. sick, cigarettes, drugs etc.
6. Safety of the residents and passer's by due to the late night opening hours and alcohol.
7. Increased potential drug activity beyond the already present one at the back of our property.
8. Smell pollution: Smoking, food, sick, extra people (& their odours)
9. Loitering at unsociable hours and increased traffic at late times (Cabs/pickups etc.)
10. Visually our visibility from the windows and balcony's will be compromised and affected by the increase of people and outdoor seating/furniture.

To confirm I am rejecting on behalf of the 10 licensing objections – the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm. It ultimately comes down to how much it will affect the residents, and this would be an unfair interference and hugely impact our comfortability and enjoyment of our properties.

Do not hesitate to contact me by email or by phone [REDACTED] should you wish to discuss this further.

With thanks and kind regards,
James Tapfield

[REDACTED] Landmark House
The Broadway
Loughton
Essex
[REDACTED]

Denise Bastick

From: Jack Turner [REDACTED]
Sent: 08 August 2019 12:11
To: Licensing
Cc: contact@loughtonresidents.co.uk; [REDACTED]
Subject: The Hub Bar Licensing Application

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Good Afternoon,

Notice of Application for a New premises Licence under the Licensing Act 2003

Applicant: Dawn Chappell

3 The Broadway, Loughton, Essex, IG10 2FA

Application for sale of Alcohol, provision of regulated entertainment to include recorded music and the provision of anything of a similar description to live music and recorded music. Hours open Mon-Thurs 0800-2330, Friday 0800-0030, Sat 0900-0030 & Sunday 0900-2330. Additional hours to 0030 for Christmas Eve, Christmas Day and until 0100 for New year's Eve.

I am writing as a Landmark House resident to OBJECT strongly to licensing applications for the above mentioned application, For the following reasons;

The points I would like to raise in objection to the application are:

1. Noise/music pollution and disturbance from the proposed development that will disturb me and the residents during the night at unsociable hours.
2. Risk of creating a precedent with other establishments opening or already in the area to have late licenses and create an atmosphere of a PARTY TOWN in our area
3. Concerns of anti-social behaviour and increase of crime due to the licence of alcohol and late hours it is open – I would like to note Devere road carpark is a HOTSPOT for Drug drops and Laughing gas purchasing already
4. It is not in line with other commercial hours that are near residential areas
5. Increase in litter e.g. sick, cigarettes, drugs etc.
6. Safety of the residents and passer's by due to the late night opening hours and alcohol.
7. Increased potential drug activity beyond the already present one at the back of our property. As stated above with Devere road car park
8. Smell pollution: Smoking, food, sick, extra people causing outdoor balconies to become unusable
9. Loitering at unsociable hours and increased traffic at late times (Cabs/pickups etc.)
10. Visually our visibility from the windows and balcony's will be compromised and affected by the increase of people and outdoor seating/furniture.

To confirm I am rejecting on behalf of the 10 licensing objections – the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm. It ultimately comes down to how much it will affect the residents, and this would be an unfair interference and hugely impact our comfort ability and enjoyment of our properties.

Best,

Jack Turner
[REDACTED]





Friends with benefits.

Refer a friend to book an event and get a £100 gift card.

CHRISTMAS IS COMING
GET AHEAD OF THE GAME
BOOK BEFORE 31ST AUGUST & RECEIVE A COMPLIMENTARY PROSECCO RECEPTION

From: Dan Allisett [REDACTED]
Sent: 08 August 2019 13:44
To: Licensing
Subject: Bar Licensing Objection - Landmark House

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the contents is safe.

To Whom it may concern,

Notice of Application for a New premises Licence under the Licensing Act 2003

Applicant: Dawn Chappell

3 The Broadway, Loughton, Essex, IG10 2FA

Application for sale of Alcohol, provision of regulated entertainment to include recorded music and the provision of anything of a similar description to live music and recorded music. Hours open Mon-Thurs 0800-2330, Friday 0800-0030, Sat 0900-0030 & Sunday 0900-2330. Additional hours to 0030 for Christmas Eve, Christmas Day and until 0100 for New year's Eve.

I am writing as a Landmark House resident [REDACTED] to OBJECT strongly to licensing applications for the above mentioned application. To say I am distraught at the thought of a pub opening beneath my home is an understatement. For the following reasons;

1. Huge amounts of noise/music pollution and disturbance from the proposed development that will disturb me and the residents during the night at unsociable hours. As it stands, cars, the petrol garage and people passing the building have a negative effect on the noise in our home and this pub is going to destroy our enjoyment of a peaceful home.
2. Risk of more anti-social behaviour and increase of crime due to the licence of alcohol and late hours it is open. We recently saw graffiti applied to the side of our building and this is not something we'd want to see again.
3. It is not in line with other commercial hours that are near residential areas
4. Increase in litter e.g. sick, cigarettes, drugs etc.
5. Safety of the residents and passer's by due to the late night opening hours and alcohol.
6. Increased potential drug activity beyond the already present one at the back of our property.
7. Smell pollution: Smoking, food, sick, extra people (& their odours)
8. Loitering at unsociable hours and increased traffic at late times (Cabs/pickups etc.) This is already something that occurs near the BP garage etc and will be made worse by somewhere more permanent to gather.

My concerns and strong objection ultimately come down to how much it will affect the residents, and this would be an unfair interference and hugely impact our comfortability and enjoyment of our properties. I already fear what this will be doing to the general community and value of the area as I'm aware the last pub on the site was subject to many of the above issues.

I am also aware that similar establishments in Loughton (Nu Bar for example) were closed due to many of the issues I have listed above. I absolutely do not wish to live feet above somewhere subject to the same problems.

Do not hesitate to contact me by email or by phone [REDACTED] should you wish to discuss this

further.

With thanks and kind regards,
Dan Allisett

Denise Bastick

From: Sam Norey [REDACTED]
Sent: 08 August 2019 12:30
To: Licensing
Subject: 3 The Broadway, Loughton, Essex, IG10 2FA | OBJECTION TO LICENCE

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To Whom it may concern,

Notice of Application for a New premises Licence under the Licensing Act 2003

Applicant: Dawn Chappell

3 The Broadway, Loughton, Essex, IG10 2FA

Application for sale of Alcohol, provision of regulated entertainment to include recorded music and the provision of anything of a similar description to live music and recorded music. Hours open Mon-Thurs 0800-2330, Friday 0800-0030, Sat 0900-0030 & Sunday 0900-2330. Additional hours to 0030 for Christmas Eve, Christmas Day and until 0100 for New year's Eve.

I am writing as a Landmark House resident to OBJECT strongly to the licensing applications for the above mentioned application; For the following reasons;

- Noise/music pollution and disturbance from the proposed development that will disturb me and the residents during the night, at unsociable hours. A lot of the residents & myself have to work from home, so our work/living will also be disturbed & affected due to the working hours
- Risk of creating a precedent with other establishments already open or in the area
- Concerns of anti-social behaviour and increase risk of crime due to the licence of alcohol and late hours it is open
- It is not in line with other commercial hours that are near residential areas
- Increase in litter e.g. cigarette butts, drink cans, human sick etc.
- Safety of the residents and passer's by due to the late night opening hours and alcohol – what if a fight broke out outside the entrance, or there were aggressive loiters at the back of the property?
- Increased potential drug activity beyond the already present one at the back of our property.
- Smell pollution: Smoking, food, sick, extra people (& their odours)
- Loitering at unsociable hours and increased traffic at late times (Cabs/pickups etc.)
- The visibility from our windows and balcony's will be compromised and affected by the increase of people
- Outside seating area. This should not be allowed due to the location of balcony's and windows

To confirm I am rejecting on behalf of the 11 licensing objections – the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm. It ultimately comes down to how much it will affect the residents of Landmark House, and this would be an unfair interference and hugely impact our comfortability and enjoyment of our properties.

Thanks
Sam

From: Ella [REDACTED]
Sent: 08 August 2019 11:40
To: Licensing
Subject: REJECTION - Application for a New premises Licence under the Licensing Act 2003 for 3 The Broadway, Loughton, Essex, IG10 2FA

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To Whom it may concern,

Notice of Application for a New premises Licence under the Licensing Act 2003

Applicant: Dawn Chappell

3 The Broadway, Loughton, Essex, IG10 2FA

Application for sale of Alcohol, provision of regulated entertainment to include recorded music and the provision of anything of a similar description to live music and recorded music. Hours open Mon-Thurs 0800-2330, Friday 0800-0030, Sat 0900-0030 & Sunday 0900-2330. Additional hours to 0030 for Christmas Eve, Christmas Day and until 0100 for New year's Eve.

I am writing as a Landmark House resident to OBJECT strongly to licensing applications for the above mentioned application, For the following reasons;

1. Noise/music pollution and disturbance from the proposed development that will disturb me and the residents during the night at unsociable hours. A lot of the residents & myself have to work from home time to time and so our work/living will also be disturbed & affected also during working hours.
2. Risk of creating a precedent with other establishments opening or already in the area.
3. Concerns of anti-social behaviour and increase of crime due to the licence of alcohol and late hours it is open
4. It is not in line with other commercial hours that are near residential areas
5. Increase in litter e.g. sick, cigarettes, drugs etc.
6. Safety of the residents and passer's by due to the late night opening hours and alcohol.
7. Increased potential drug activity beyond the already present one at the back of our property.
8. Smell pollution: Smoking, food, sick, extra people (& their odours)
9. Loitering at unsociable hours and increased traffic at late times (Cabs/pickups etc.)
10. Visually our visibility from the windows and balcony's will be compromised and affected by the increase of people and outdoor seating/furniture.

To confirm I am rejecting on behalf of the 10 licensing objections – the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm. It ultimately comes down to how much it will affect the residents, and this would be an unfair interference and hugely impact our comfortability and enjoyment of our properties.

Do not hesitate to contact me by email or by phone [REDACTED] should you wish to discuss this further.

With thanks and kind regards,
Miss Ella Gershon

[REDACTED] Landmark House
The Broadway
Loughton
Essex
[REDACTED]

Denise Bastick

From: Georgiou, Joanna [REDACTED]
Sent: 08 August 2019 11:31
To: Licensing
Subject: 3 The Broadway, Loughton, Essex, IG10 2FA | OBJECTION TO LICENCE

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To Whom it may concern,

Notice of Application for a New premises Licence under the Licensing Act 2003

Applicant: Dawn Chappell

3 The Broadway, Loughton, Essex, IG10 2FA

Application for sale of Alcohol, provision of regulated entertainment to include recorded music and the provision of anything of a similar description to live music and recorded music. Hours open Mon-Thurs 0800-2330, Friday 0800-0030, Sat 0900-0030 & Sunday 0900-2330. Additional hours to 0030 for Christmas Eve, Christmas Day and until 0100 for New year's Eve.

I am writing as a Landmark House resident to OBJECT strongly to the licensing applications for the above mentioned application; For the following reasons;

1. Noise/music pollution and disturbance from the proposed development that will disturb me and the residents during the night, at unsociable hours. A lot of the residents & myself have to work from home, so our work/living will also be disturbed & affected due to the working hours
2. Risk of creating a precedent with other establishments already open or in the area
3. Concerns of anti-social behaviour and increase risk of crime due to the licence of alcohol and late hours it is open
4. It is not in line with other commercial hours that are near residential areas
5. Increase in litter e.g. cigarette butts, drink cans, human sick etc.
6. Safety of the residents and passer's by due to the late night opening hours and alcohol – what if a fight broke out outside the entrance, or there were aggressive loiters at the back of the property?
7. Increased potential drug activity beyond the already present one at the back of our property.
8. Smell pollution: Smoking, food, sick, extra people (& their odours)
9. Loitering at unsociable hours and increased traffic at late times (Cabs/pickups etc.)
10. The visibility from our windows and balcony's will be compromised and affected by the increase of people
11. Outside seating area. This should not be allowed due to the location of balcony's and windows

To confirm I am rejecting on behalf of the 11 licensing objections – the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm. It ultimately comes down to how much it will affect the residents of Landmark House, and this would be an unfair interference and hugely impact our comfortability and enjoyment of our properties.

If you would like to discuss anything I have listed please do contact me on the below information,

Thanks

Joanna

Joanna Georgiou [REDACTED]
[REDACTED]



This message contains information which may be confidential and privileged. Unless you are the intended recipient (or authorized to receive this message for the intended recipient), you may not use, copy, disseminate or disclose to anyone the message or any information contained in the message. If you have received the message in error, please advise the sender by reply e-mail, and delete the message. Thank you very much.

From: Claire Thomas [REDACTED]
Sent: 08 August 2019 10:38
To: Licensing
Subject: Objection email

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the contents is safe.

To Whom it may concern,

Notice of Application for a New premises Licence under the Licensing Act 2003

Applicant: Dawn Chappell

3 The Broadway, Loughton, Essex, IG10 2FA

Application for sale of Alcohol, provision of regulated entertainment to include recorded music and the provision of anything of a similar description to live music and recorded music. Hours open Mon-Thurs 0800-2330, Friday 0800-0030, Sat 0900-0030 & Sunday 0900-2330. Additional hours to 0030 for Christmas Eve, Christmas Day and until 0100 for New year's Eve.

I am writing as a Landmark House resident to OBJECT strongly to licensing applications for the above mentioned application, For the following reasons;

1. Noise/music pollution and disturbance from the proposed development that will disturb me and the residents during the night at unsociable hours. A lot of the residents & myself have to work from home time to time and so our work/living will also be disturbed & affected also during working hours.
2. Risk of creating a precedent with other establishments opening or already in the area.
3. Concerns of anti-social behaviour and increase of crime due to the licence of alcohol and late hours it is open
4. It is not in line with other commercial hours that are near residential areas
5. Increase in litter e.g. sick, cigarettes, drugs etc.
6. Safety of the residents and passer's by due to the late night opening hours and alcohol.
7. Increased potential drug activity beyond the already present one at the back of our property.
8. Smell pollution: Smoking, food, sick, extra people (& their odours)
9. Loitering at unsociable hours and increased traffic at late times (Cabs/pickups etc.)
10. Visually our visibility from the windows and balcony's will be compromised and affected by the increase of people and outdoor seating/furniture.

To confirm I am rejecting on behalf of the 10 licensing objections – the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm. It ultimately comes down to how much it will affect the residents, and this would be an unfair interference and hugely impact our comfortability and enjoyment of our properties.

Do not hesitate to contact me by email or by phone ([REDACTED]) should you wish to discuss this further.

With thanks and kind regards,
Miss Claire Thomas

[REDACTED] Landmark House
The Broadway
Loughton
Essex
[REDACTED]

Handan Ibrahim

From: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>
Sent: 21 August 2019 14:51
To: localpubs@btinternet.com
Cc: Licensing
Subject: The Hub - Premises Licence Application
Attachments: Hub (Landmark), Debden Conditions.docx; ATT00001.txt

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the contents is safe.

Hi Dawn,

Further to your application for a premises licence you have stated that you will adopt all the agreements that were part of the previous location.

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As such could you please confirm by return email your agreement to the attached conditions which were part of that.

Many Thanks



Peter Jones (7706) MIOL MBII
Licensing Officer – Epping Forest & Harlow
☎ 01279625405 (Ext: 313604) 📞 07870909762
🏠 Loughton Police Station, 158 High Road, Loughton, IG104BE

This email and any other accompanying document(s) contain information from Kent Police and/or Essex Police, which is confidential or privileged. The information is intended to be for the exclusive use of the individual(s) or bodies to whom it is addressed. The content, including any subsequent replies, could be disclosable if relating to a criminal investigation or civil proceedings. If you are not the intended recipient, be aware that any disclosure, copying, distribution or other use of the contents of this information is prohibited. If you have received this email in error, please notify us immediately by contacting the sender or telephoning Kent Police on 01622 690690 or Essex Police on 01245 491491, as appropriate. For further information regarding Kent Police's or Essex Police's use of personal data please go to <https://www.kent.police.uk/policy/privacy,-cookies-and-legal-notice/> or <https://www.essex.police.uk/copyright-privacy/>

Prevention of Crime & Disorder

1. The premises shall have installed and maintain a closed circuit television surveillance (CCTV) system which at all times complies with the below requirements:
 - i. CCTV will be provided in the form a recordable system, capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition;
 - ii. CCTV cameras shall cover all public areas including all entrances and exits and all areas where the sale of alcohol takes place;
 - iii. Equipment must be maintained in good working order, be correctly time and date stamped, recordings must be kept in good working order and kept for a minimum period of 31 days;
 - iv. At all times, whilst the premises is open for licensable activities, there are members of staff able to immediately provide viewable copies of recordings to the police or licensing authority staff upon reasonable request;
 - v. The recording equipment and data storage devices shall be kept in a secure environment and fitted with security functions (such as passwords) to prevent recordings being tampered with;
 - vi. An operational daily log report must be maintained endorsed by signature, indicating the system has been checked and is compliant: in the event of any failings these are to be recorded immediately.

2. An incident log shall be kept at the premises, and made immediately available to police or licensing authority staff upon request. The log must be kept as a bound document with individually numbered pages and be retained for a period of at least 6 months after the last incident recorded. The log must be completed as soon as is possible and within any case within 4 hours of the occurrence and shall record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received concerning crime and disorder
 - (d) any incidents of disorder
 - (e) all seizures of drugs or offensive weapons
 - (f) any faults in a CCTV system, searching equipment or scanning equipment mandated as a condition of the licence

3. On any occasion where the premises conducts licensable activities past midnight, at least 2 SIA licensed door supervisors must be on duty from 20:00 hours until at least 15 minutes after the premises closes.

4. Where SIA licensed door supervisors are used at the premises a record shall be maintained (on the premises) which is legible and details:
 - i. The day and date when door supervisors were deployed;
 - ii. The name and SIA registration number of each door supervisor on duty at the premises; and
 - iii. The start and finish time of each door supervisor's worked duty period.

This record shall be retained on the premises for 31 days and be immediately provided to police or licensing authority staff upon reasonable request.

5. The premises shall have in place and operate a zero tolerance policy with regard to the use/possession of controlled drugs and psychoactive substances and advertise the same within the premises on posters and similar means. This policy shall specifically include but not be limited to:
 - i. Searching practices upon entry;
 - ii. Dealing with patrons suspected of using drugs on the premises;
 - iii. Scrutiny of spaces including toilets or outside areas;
 - iv. Clear expectations of staff roles (including the DPS, managers/supervisors and door supervisors);
 - v. Staff training regarding identification of suspicious activity and what action to take;
 - vi. The handling of items suspected to be illegal drugs or psychoactive substances
 - vii. Steps taken to discourage and disrupt drug use on the premises
 - viii. Steps to be taken to inform patrons of the premises drug policy/practicesA copy of this policy document shall be lodged with the police and licensing authority.

6. There shall be no events at the premises that are organised, promoted or advertised by an external promoter (i.e. by an individual/organisation not directly related to the management of the premises).

Prevention of Public Nuisance

7. Clear and legible notices must be prominently displayed at all exits requesting customers to respect local residents and leave the area quietly. These signs shall be a minimum size of 200 x 150 mm.
8. Clear and legible notices must be prominently displayed at any area used for smoking requesting customers to respect local residents and use the area quietly. These signs shall be a minimum size of 200 x 150 mm.
9. A written dispersal policy will be formulated and provided to the police and licensing authority which amongst other things details:
 - How patrons leaving the premises shall be directed away from the premises;
 - How patrons will be informed of the services of taxi and private hire operators;
 - What staff will be responsible for supervising those leaving the premises and how they will supervise such persons;
 - Any 'wind' down periods;
 - Methods to prevent re-entry to the premises;
 - How bottles and glasses will be prevented from being removed from the premises at closing time.
10. Except when being used for entry or egress by a patron, all external windows and doors shall be kept shut at all times when music is being played and in any event after 21:00 hours at any other time.
11. After 23:00 no persons shall be admitted or re-admitted to the premises, except for persons who have temporarily left the premises to smoke.
12. After 23:00 patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall not be permitted to take drinks or glass containers with them. Notices to that effect will be displayed at the premises exits.

Protection of Children from Harm

13. A Challenge 25 scheme shall be operated, whereby any person who appears to be under the age of 25 years of age is required to produce on request an item which meets the mandatory age verification requirement and is either a:
- Proof of age card bearing the PASS Hologram;
 - Photocard driving licence;
 - Passport; or
 - Ministry of Defence Identity Card.
-
14. The premises shall clearly display signs advising customers that a 'Challenge 25' policy is in force.
15. A refusals record shall be maintained at the premises which details all refusals to sell alcohol. Each entry shall, as a minimum, record the date and time of the refusal and the name of the staff member refusing the sale. All entries must be made as soon as possible and in any event within 4 hours of the refusal and the record must be made immediately available to police, trading standards or licensing authority staff upon reasonable request. The refusals record shall either be electronic or maintained in a bound document and retained for at least 12 months from the date of the last entry.

Handan Ibrahim

From: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>
Sent: 22 August 2019 14:47
To: localpubs
Cc: Licensing
Subject: RE: The Hub - Premises Licence Application

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the contents is safe.

Thank you Dawn.

Handan / Denise, please note the response below agreeing the conditions. As such Essex Police make no representations.

Peter



Peter Jones (7706) MIOL MBII
Licensing Officer – Epping Forest & Harlow
☎ 01279625405 (Ext: 313604) 📞 07870909762
📄 Loughton Police Station, 158 High Road, Loughton, IG104BE

From: localpubs <localpubs@btinternet.com>
Sent: 22 August 2019 14:45
To: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>
Subject: Re: The Hub - Premises Licence Application

Peter, yes I confirm my agreement to the attached conditions

Dawn Chappell

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>

Date: 21/08/2019 14:51 (GMT+00:00)
To: localpubs@btinternet.com
Cc: EFDC Licensing <licensing@eppingforestdc.gov.uk>
Subject: The Hub - Premises Licence Application

Hi Dawn,

Further to your application for a premises licence you have stated that you will adopt all the agreements that were part of the previous location.

As such could you please confirm by return email your agreement to the attached conditions which were part of that.

Many Thanks
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Peter Jones (7706) MIOL MBII

Licensing Officer – Epping Forest & Harlow

 01279625405 (Ext: 313604)  07870909762

 Loughton Police Station, 158 High Road, Loughton, IG104BE

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Handan Ibrahim

From: Handan Ibrahim
Sent: 12 August 2019 07:35
To: Contact Planning
Cc: Denise Bastick
Subject: RE: Application for a new premises licence- The Hub, 3 The Broadway, Loughton, IG10 2FA

Good morning,

Thank you for the email us and informing us that the above applicant is currently in breach of their consent if they exceed the current hours. As you are aware Licensing does not take planning legislation into consideration, however we have passed this information onto the applicant and we will include this information into the agenda as information only.

Kind Regards

Page
Mrs Handan Ibrahim
Licensing Compliance Officer
Licensing Team,
Regulatory Service,
Commercial and Regulatory Service Directorate
Tel: 019925 64153
Email: hibrahim@eppingforestdc.gov.uk
Monday to Wednesday

(Please cc Mrs Denise Bastick, Licensing Compliance Officer dbastick@eppingforestdc.gov.uk Tel: 01992 564334 Thursday-Friday)

From: Contact Planning
Sent: 07 August 2019 10:52
To: Handan Ibrahim <hibrahim@eppingforestdc.gov.uk>
Cc: Michael Johnson <mjohnson@eppingforestdc.gov.uk>
Subject: RE: Application for a new premises licence- The Hub, 3 The Broadway, Loughton, IG10 2FA

Dear Handan, the Commercial use hours on the planning consent EPF/2163/13 condition restricts opening hours to members of the public from 7.00 to 23.00 Monday to Thursday, 07.30 to 00:00 Friday and Saturday and 7.00 to 23.00 on Sunday, therefore the Hours opening to the public detailed below would be in breach of this consent.

Kind Regards

Theresa Parker
Senior Technical Officer
01992 564476

*** Please do not print this email unnecessarily.**

For further information regarding Planning Directorate please go to <https://www.eppingforestdc.gov.uk>

(Our reception opening times are now: 9:00am - 11:30am)

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From: Handan Ibrahim

Sent: 06 August 2019 15:36

To: Contact Planning; 'Michael Owen'; 'Cllr Chris Pond'; Christopher Smith; Gagan Mohindra; Brian Stalabrass; David Baker; Environment Agency; Essex Fire & Rescue Service ; Essex Police HUB; Head Of Child Protection (licenceapplications@essex.gov.uk); Health & Safety Executive (Richard.Young@hse.gov.uk); Licensing Administration- Public Health ; Richard Gardiner; The Home Office ; Trading Standards (Trading.Standards@essex.gov.uk)

Cc: Denise Bastick

Subject: Application for a new premises licence- The Hub, 3 The Broadway, Loughton, IG10 2FA

Good afternoon,

I have received an application for a new premises licence for the above address. Please see attached application.

The applicant is asking for the following licensable activities:

Supply of Alcohol (on the premises)

Sunday – Thursday 10:00am- 23:00pm

Friday – Saturday 10:0am-00:00pm

Live Music

Thursday- Saturday 18:00pm – 23:00pm

Sunday 14:00pm – 19:00pm

Recorded Music

Sunday – Thursday 10:00am -23:00pm

Friday – Saturday 10:00am- 00:00pm

Hours Premises will be open to the public

Monday – Thursday 08:00am -23:30

Friday 08:00am- 00:30pm

Saturday 09:00am – 00:30pm

Sunday 09:00am – 23:30pm

Gagan



2

Finally, Councillor Michael Owen, Councillor Chris Pond and County Councillor Gagan Mohindra have also been included as interested parties.

The start date of the consultation will be **8th August 2019**, end of consultation will be **4th September 2019**. Please let me have any comments or objections by then.

Mrs Handan Ibrahim

Licensing Compliance Officer

Licensing Team,

Regulatory Service,

Commercial and Regulatory Service Directorate

Tel: 019925 64153

Email: hibrahim@eppingforestdc.gov.uk

Monday to Wednesday

(Please cc Mrs Denise Bastick, Licensing Compliance Officer dbastick@eppingforestdc.gov.uk Tel: 01992 564334 Thursday-Friday)